1. Who collects your Data?

The legal entity collecting data is:

Company name: Proyectos Acceso PROA S.A  
Address: Calle 77/2, Curridabat,  
          11801 San Jose, Costa Rica  
Tel.: +506 8880 1418  
E-Mail: info@el-lugar.com

2. Data Protection Officer:

The responsible person for data protection is

Name: Dr. David Kubes  
Address: Gutenberggasse 1/10  
Tel.: +43 1 526 5000  
e-mail: office@kpnet.at

3. What data is stored?

We store all data that we need in order to keep the business relationship we have with our clients. These are full name, telephone number, e-mail, home and work address.

4. Why do we store your data?

we store your data in order to provide the services we offer and fulfill our contractual obligations with our customers.

Personal data is stored to update customers about our project to send them newsletters and updates.

5. Who has access to your data

Everyone who needs access to the data in order to fulfill our obligations with our customers. In addition, outsourced agencies, accountants and IT developers get access to your data.
whenever and wherever required to fulfill our legal obligations towards official authorities and improvement of our services.

6. **How long is the data stored?**

We keep the data stored as long as we have a business relationship with our customers and longer as we are obligated by law (for tax purposes).

7. **What data protection rights do you have as a customer?**

Customers have the right of information, correction, deletion or limitation of their stored data.

8. **Are Customers obligated to provide their data?**

Customers must provide all data we need in order to enable us to fulfill our obligations and update them about our projects.

9. **Profiling and Automatization**

We do not do profiling.